

July 16, 2008

TO THE MEMBERS OF THE BROWN COUNTY BOARD OF SUPERVISORS

Ladies and Gentlemen:

The HUMAN SERVICES COMMITTEE met in regular session on June 25, 2008, and recommends the following motions:

1. Review minutes of :
 - a. Aging & Disability Resource Center (4/25/08).
 - b. Community Options Program Appeals Cmte (4/28/08).
 - c. Community Options Program Planning Cmte (4/28/08).
 - d. Veterans' Recognition Sub Committee (4/13/08).
 - e. Human Services Board (4/17/08 & 5/15/08).
 - f. Aging & Disability Resource Center (5/22/08).
 - g. Homeless Issues & Affordable Housing Sub Cmte (5/20/08).
 - h. Children with Disabilities Education Board (5/14/08).
 - i. Community Options Program Appeals Cmte (6/9/08).
 - j. Veterans' Recognition Sub Committee (6/10/08).

Receive & place on file items a-j.
2. Veterans Dept. - Report/update on Veterans' Services Facility (by Supervisor Rich Langan). Receive & place on file.
3. Veterans Dept. - Budget Status Financial Report for April 2008. Receive & place on file.
4. Veterans Dept. - Director's report. Receive & place on file.
5. Aging & Disability Resource Center - Celebrating 30 years (1977-2007). (Attached separately.) Have a resolution drafted honoring and acknowledging 30 years of work done by the Aging & Disability Resource Center. See Resolutions, Ordinances July County Board.
6. Aging & Disability Resource Center - Budget Status Financial Report for April 30, 2008 & May 31, 2008. Receive & place on file.
7. Aging & Disability Resource Center - Request for Budget Transfer (#08-40): Increase in Expenditures with Offsetting Increase in Revenue: Projection for 2008 ADRC Grant was \$1,079,192; actual contract amount - \$1,147,844 – revenue increase of \$68,652. Additionally, projection of Falls Prevention Grant at \$62,550; increase of \$69,546 brings revenues & expenses for grant to \$132,096. (See attached for explanation of usage of these monies.) Approve.
8. Human Services Dept. - Mental Health Center Statistics (April 2008 & May 2008). Receive & place on file.
9. Human Services Dept. - Bellin Psychiatric Monthly Report (April 2008 & May 2008.). Receive & place on file.

Human Services Committee

July 16, 2008

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10. Human Services Dept. - Approval for New Non-Continuous Vendor. Approved.
11. Human Services Dept. - Approval of New Contract Vendors. Approved.
12. Human Services Dept. - Monthly Contract Update. Approved.
13. Human Services Dept. - Budget Status Financial Report for Mental Health Center. Receive & place on file.
14. Human Services Dept. - Budget Status Financial Report for Community Programs. Receive & place on file.
15. Human Services Dept - WCHSA meeting Minutes (April 3, 2008). Receive & place on file.
16. Human Services Dept. - WCHSA Annual Business Meeting – May 9, 2008. Receive & place on file.
17. Human Services Dept. - Presentation on Family Care. Receive & place on file.
18. Human Services Dept. - Director's report. Receive & place on file.
19. Communication from Supervisor Erickson re: Have each department that shares part of the County auto fleet review which autos are really needed and report to their committee. After looking at our inventory it appears we may be paying insurance and upkeep on vehicles that don't run or are in need of great repair. With today's fuel costs lets rid the County of older, expensive vehicles that put a strain on our budget. (Referred from June County Board.) Receive & place on file.
20. Health Dept. – Budget Status Financial Report for April 30, 2008. Receive & place on file.
21. Audit of bills. To Approve.

Approved by:

COUNTY EXECUTIVE

Date

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PROCEEDINGS OF THE BROWN COUNTY
HUMAN SERVICES COMMITTEE

Pursuant to Section 19.84 Wis. Stats., a regular meeting of the **Brown County Human Services Committee** was held on Wednesday, June 25, 2008 in Room 200 of the Northern Building – 305 East Walnut Street, Green Bay, Wisconsin



Present: Jesse Brunette, Pat Evans, Steve Fewell, Julie Knier, Rich Langan, Tom Lund
Excused: Pat LaViolette
Also Present: Mark Quam, Tom Eggebrecht, Sunny Archambault, Jerry Polus, Tom Hinz, Jayme Sellen

- I. **Call Meeting to Order:**
The meeting was called to order by Chairman Pat Evans at 6:00 p.m.
- II. **Approve/Modify Agenda:**

Motion made by Supervisor Lund and seconded by Supervisor Knier to approve. MOTION APPROVED UNANIMOUSLY
- III. **Approve//Modify Minutes. (Minutes of May 5, 2008 approved at Human Services Cmte meeting of June 18, 2008).**
 1. **Review Minutes of:**
 - a. **Aging & Disability Resource Center (4/25/08)**
 - d. **Community Options Program Appeals Cmte (4/28/08)**
 - c. **Community Options Program Planning Cmte (4/28/08)**
 - d. **Veterans' Recognition Sub-Committee (4/13/08)**
 - e. **Human Services Board (4/17/08 & 4/15/08)**
 - f. **Aging & Disability Resource Center (5/22/08)**
 - g. **Homeless Issues & Affordable Housing Sub Cmte (5/20/08)**
 - h. **Children with Disabilities Education Board (5/14/08)**
 - i. **Community Options program Appeals Cmte (6/9/08)**
 - j. **Veterans' Recognition Sub Committee (6/10/08)**
Motion made by Supervisor Lund and seconded by Supervisor Brunette to receive and place on file 1a to 1j. MOTION APPROVED UNANIMOUSLY

Supervisor Knier questioned the reason for the motion to receive and place on file. Chairman Evans explained the process, that because Human Services is the oversight committee for the various sub-committees, their minutes are reviewed and placed on file. Knier indicated that she would be working on a "passive review process" and will be bringing forth a communication for discussion.

Comments from the Public/Such other Matters as authorized by law:
Chairman's Report: None

Veterans Department:

2. **Report/Update on Veterans' Services Facility (by Supervisor Rich Langan):**
Supervisor Langan referred to a press release dated 5/21/08 relative to funding for a new Veterans Clinic in Brown County (attached). The House of Representatives has passed HR 5856 (Veterans Administration Construction Authorization Act), which includes funding for a new Community Based Outpatient Clinic for veterans in Brown County. This bill authorizes \$5.8 million in the fiscal year 2009 to expand a community based outpatient clinic in Green Bay. The new center will include podiatry, vision, orthopedic, mental health, radiology, and other services. The lease for the new clinic will be awarded in September 2009, and occupancy is expected to begin June of 2011.

As the Bill has not yet passed in the Senate, Supervisor Langan urged supervisors to contact area Senators, Herb Kohl, Russ Feingold and others, to push the issue ahead.

Supervisor Fewell arrived 6:06 p.m.

When asked if the old Brown County Mental Health Facility had been considered for a veteran's clinic, Langan indicated that although it had been considered, it was felt it may not be a suitable facility because of required renovation. The plan is to build a 100,000 sq ft facility to serve 15,000 veterans.

Motion made by Supervisor Brunette and seconded by Supervisor Lund to receive and place on file. MOTION APPROVED UNANIMOUSLY

3. **Budget Status Financial Report for April 2008:**
Jerry Polus reported that although the budget is on target, fringe benefits were found to be under calculated. This issue has been discussed with the Finance Department. In addition, there has been high usage of emergency funds because of demand, approximately more than twice of previous years. The account will be closely watched and reviewed at the end of the 3rd quarter.

Motion made by Supervisor Fewell and seconded by Supervisor Langan to receive and place on file. MOTION APPROVED UNANIMOUSLY

4. **Director's Report:**
Veteran's Department Director, Jerry Polus, reported that 2008 has been the busiest year he has experienced in 17 years due to the economy, the return of veteran's from overseas, and because of outreach programs, along with a newsletter that is making the public more aware of available services.

The Brown County Fair will hold Veteran's Day on Sunday, August 17th, with free admission for veterans. Tickets are available at the Veterans Office or at the Aging Disability & Resource Center. Health benefits information will be available, along with entertainment by the Howard-Suamico Band, and free refreshments. Supervisor Jack Krueger will be the Master of Ceremonies, and John Maino will be a guest speaker.

Relative to the communication from Supervisor Erickson regarding department vehicles (18a), Polus reported that he uses a County vehicle approximately four

times a month and usually uses a '97 Crown Victoria from the fleet. It gets 20 mpg and presently has 172,000 miles. He stated that it runs well and is well maintained.

Motion made by Supervisor Fewell and seconded by Supervisor Langan to receive and place on file. MOTION APPROVED UNANIMOUSLY

Aging & Disability Resource Center:

5. **Aging & Disability Resource Center Celebrating 30 years (1977-2007).**
An annual report was mailed previously. Sunny Archambault noted that the number of people served has doubled from previous years.

**Motion made by Supervisor Fewell and seconded by Supervisor Knier to have a resolution drafted honoring and acknowledging 30 years of work done by the Aging & Disability Resource Center.
MOTION APPROVED UNANIMOUSLY**

6. **Budget Status Financial Report for April 30, 2008 & May 31, 2008:**
Ms. Archambault reported that the budget is on track, although a little over in the area of meal costs. She reported that this program continues to grow and an additional \$2,000 is expected in federal dollars in 2009.

Motion made by Supervisor Fewell and seconded by Supervisor Lund to receive and place on file. MOTION APPROVED UNANIMOUSLY

7. **Request for Budget Transfer (#08-40): Increase in Expenditures with Offsetting Increase in Revenue: Projection for 2008 ADRC Grant was #1,079,192; actual contract amount - \$1,147,844 – revenue increase of \$68,652. Additionally, projection of Falls Prevention Grant at \$62,550; Increase of \$69,546 brings revenues and expenses for grant to \$132,096. (See attached for explanation of usage of these monies):**

The projection for the 2008 ADRC Grant is \$1,079,192, with the actual contract amount totaling \$1,147,844, a revenue increase of \$68,652. This increase will allow for maintenance of an Outreach Worker and Resource Specialist (10 hours per week) and will temporarily increase hours for secretarial support. Funds were also allocated to remodel one office and for equipment, in addition to additional "seats" to access the client database software program required by the State for reporting purposes.

Motion made by Supervisor Fewell and seconded by Supervisor Knier to approve. MOTION APPROVED UNANIMOUSLY

Human Services Department:

8. **Mental Health Center Statistics (April 2008 & Ma 2008):**
Mr. Quam reported that although admissions from Brown County are somewhat down, those from other counties are up. As staff is not budgeted for the larger numbers, there has been an increase in overtime, however, there is also more revenue coming in.

Motion made by Supervisor Fewell and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

9. **Bellin Psychiatric Monthly Report (April 2008 & May 2008):**
The report from Linda Roethle of Bellin Psychiatric Center shows there were not any transfers of adolescents to other institutions, nor were any admissions refused.

Motion made by Supervisor Fewell and seconded by Supervisor Lund to receive and place on file. MOTION APPROVED UNANIMOUSLY

10. **Approval of New Non-Continuous Vendor:**

Motion made by Supervisor Fewell and seconded by Supervisor Brunette to approve. MOTION APPROVED UNANIMOUSLY

11. **Approval of New Contract Vendors:**
Chairman Evans indicated that he would like to further discuss the Teen Parent Program sponsored by Catholic Charities. Mr. Quam will have a representative at the next meeting.

Motion made by Supervisor Lund and seconded by Supervisor Fewell to approve. MOTION APPROVED UNANIMOUSLY

12. **Monthly Contract Update:**

Motion made by Supervisor Fewell and seconded by Supervisor Lund to approve. MOTION APPROVED UNANIMOUSLY

13. **Budget Status Financial Report for Mental Health Center:**
Mr. Quam referred to the 2008 April projection information included in packet material. Figures were based on the assumption that census, charges, collection rates, and spending will remain consistent. He explained that the budget shows a loss due to unfunded depreciation expense, which the County does not pay for.

Motion made by Supervisor Fewell and seconded by Supervisor Knier to receive and place on file. MOTION APPROVED UNANIMOUSLY

14. **Budget Status Financial Report for Community Programs:**
The report shows that expense categories have a savings and will be distributed to the appropriate line item. Revenue does not get recorded in the month earned, but lags 1-2 months behind.

Motion made by Supervisor Fewell and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

- 15. **WCHSA Meeting Minutes (April 3, 2008):**
- 16. **WCHSA Annual Business Meeting (May 9, 2008):**

#'s 15 & 16 were taken together. Mr. Quam drew attention to the impact of the Badger Care Plus Program, which makes it easier to acquire Medical Assistance. He projects that 14,000 people will get services by year end, with only 5,000 in 2000, showing that growth has been explosive.

Motion made by Supervisor Fewell and seconded by Supervisor Lund to receive and place on file. MOTION APPROVED UNANIMOUSLY

17. **Presentation on Family Care:**

Tom Eggebrecht gave a power point presentation of the Family Care Program, Wisconsin's Long-Term Care Reform Initiative. The program is based on functional and financial eligibility for the elderly, physically disabled, and those with developmental disabilities. Services include supportive home care, community based residential activities, day services, adaptive aids, and nursing home services. He explained the reform idea came about because of increased costs and decreased funding, an aging population, and growing waiting lists. The concept of Family Care is to get more care under management, to provide incentives for positive outcomes, and to use savings to serve more people. The Family Care system will manage long term care and work with medical providers to better coordinate services through a partnership that will manage long term care and medical care both.

Those counties who have implemented the system report an average savings of \$452 a month, reduced use of institutions, and maintenance of health and functioning. The State contracts with a Case Management Organization (CMO), and pays a capitated rate for each eligible person enrolled. The CMO manages cost within the average rate and meets state contract requirements. Those who can perform as a CMO include a county, a group of counties, a long term care district, tribes, private corporations, or any combination working under a contract agreement.

If found that Brown County wishes to move ahead with the Family Care program, a County Board resolution is required, along with the establishment of a separate governing board, a 3 year business plan, and evidence of consumer and stakeholder involvement. If moving forward, decisions will need to be made including county role, governance model, benefit package, business partners, and future infrastructure support.

Motion made by Supervisor Knier and seconded by Supervisor Lund to receive and place on file. MOTION APPROVED UNANIMOUSLY

18. **Director's Report:**

Mr. Quam reported the department is working with Purchasing to develop an RFP for a consultant to do a study in regard to an Electronic Patient Record System.

Motion made by Supervisor Lund and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

Communications:

- 18a. **Communication from Supervisor Erickson re: Have each department that shares part of the County auto fleet review which autos are really needed and report to their committee. After looking at our inventory it appears we may be paying insurance and upkeep on vehicles that don't run or are in need of great repair. With today's fuel costs, lets rid the County of older, expensive vehicles that put a strain on our budget. (Referred from June County Board):**

Mr. Quam distributed a list of vehicles used by staff at Sophie Beaumont, at Shelter Care, and at the Mental Health Center (attached).

Motion made by Supervisor Fewell and seconded by Supervisor Brunette to receive and place on file. MOTION APPROVED UNANIMOUSLY

Health Dept (Budget Status Financial Report for 4/30/08. No other agenda items

Motion made by Supervisor Fewell and seconded by Supervisor Lund to receive and place on file. MOTION APPROVED UNANIMOUSLY

Other:

19. **Audit of Bills:**

Motion made by Supervisor Fewell and seconded by Supervisor Lund to approve. MOTION APPROVED UNANIMOUSLY

Next Agenda:

**Speaker from Catholic Charities regarding their Teen Parent Program
Report on MHC Internal Audit
Family Care Program
RFP for Electronic Patient Record System**

Motion made by Supervisor Fewell and seconded by Supervisor Brunette to adjourn at 7:50 p.m. MOTION APPROVED UNANIMOUSLY

Respectfully submitted,

Rae G. Knippel,
Recording Secretary

Langan, Rich

From: Rubin, Jake

Sent: Wednesday, April 23, 2008 3:29 PM

Subject: RELEASE - NEW VETERANS CLINIC IN GREEN BAY TAKES ANOTHER STEP FORWARD.doc

FOR IMMEDIATE RELEASE:
April 23, 2008

Contact: Jake Rubin

Office: (202) 225-5665

Cell: (202) 510-2408

jake.rubin@mail.house.gov

Rob Rossmeissl

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rob.rossmeissl@mail.house.gov

NEW VETERANS CLINIC IN BROWN COUNTY TAKES ANOTHER STEP FORWARD

(WASHINGTON, D.C.) Congressman Steve Kagen, M.D. announced that improved and expanded health care for veterans in Northeast Wisconsin took another step toward becoming a reality today. The House Veterans Affairs Health Subcommittee approved the Veterans Administration Construction Authorization Act (HR 5856) which authorizes funding for a new Community Based Outpatient Clinic for veterans in Brown County.

"Our veterans deserve the best care available, as close to home as possible and this facility will do just that," said Kagen. "With today's record high gas prices, the new VA clinic will be good for the health of our veterans, their families and our local economy."

The new center will include podiatry, vision, orthopedic, mental health, radiology and other services.

The lease for the new clinic will be awarded in September 2009, and occupancy is expected to begin in June of 2011. Because of the significant need for both specialty and routine medical services for veterans, Kagen urged the Department of Veterans Affairs to move up the plans for establishing the new medical center to FY 2009. It was originally scheduled for inclusion in FY 2010 budget.

"Today's vote by the Veterans Affairs Health Subcommittee supports our efforts to guarantee our veterans receive the benefits they've earned close to home," said Dr. Kagen.

The next step is consideration by the House Veterans Affairs Committee and then a vote on the House floor.

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6/25/2008

Langan, Rich

From: Rubin, Jake

Sent: Wednesday, May 21, 2008 6:12 PM

Subject: RELEASE - HOUSE PASSES FUNDING FOR NEW VETERANS CLINIC IN BROWN COUNTY

FOR IMMEDIATE RELEASE:

May 21, 2008

Contact: Jake Rubin

Office: (202) 225-5665

Cell: (202) 510-2408

jake.rubin@mail.house.gov

Amy Pelishek

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HOUSE PASSES FUNDING FOR NEW VETERANS CLINIC IN BROWN COUNTY

(WASHINGTON, D.C.) Congressman Steve Kagen, M.D. said veterans in Northeast Wisconsin are another step closer to quality health care close to home. The House of Representatives today overwhelmingly passed the Veterans Administration Construction Authorization Act (HR 5856) which includes funding for a new Community Based Outpatient Clinic for veterans in Brown County.

"The new VA clinic means healthy veterans, healthy families, and a boost to our local economy in Brown County," said Kagen. "This bill has the support of Republicans and Democrats alike and while we may be divided about war policy, we are united behind the support of our troops."

This bill authorizes \$5.8 million in fiscal year 2009 to expand the community based outpatient clinic in Green Bay. Working together with the Bush administration and the Veterans Administration, Kagen urged all involved to move up the plans for establishing the new medical center to FY 2009 instead of 2010. This lease will extend for 20 years. The new facility will offer specialty services heretofore not available in northeast Wisconsin to thousands of veterans who have had to drive south to Milwaukee in order to get the care they require.

"Let me add that as a physician who has served for six years in veterans hospitals, we need to invest in our infrastructure of the Veterans Administration throughout the country. This project could not have happened without the strong bipartisan support of not just the Chairman Bob Filner but also the Ranking Member Steve Buyer and also subcommittee chairs as well. Thank you for putting your best efforts forward to make sure that the veterans in Northeast Wisconsin get the benefits they've earned close to home," said Dr. Kagen.

It will now be sent to the Senate for a vote. If the Senate passes the bill it will be sent to the President for his signature.

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6/25/2008

p.2

920-824-5344

Rae Krippel

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SOPHIE BEAUMONT

Vehicle Description	Color	VIN
1999 Mercury Sable	Dark Red	1MEFM50U1XG655881
2003 Ford Windstar	Silver	2FMZA50493BB24514
2008 Chev Impala	Dark Blue	2GIWB58K481313066

Sophie Beaumont staff may take a vehicle home if they are leaving from home to an appointment out of town or if their appointment is on the way to work from their home. The car may not be driven for personal use while at a person's home. Sophie Beaumont has 3 vehicles utilized by approximately 200 supervisory, social work and economic support staff for site visits (homes, foster homes, group homes, child care institutions, corrections), transportation of clients for court hearings, doctor's appointments, visitations, etc. and training.

SHELTER CARE

Vehicle Description	Color	VIN
1999 Plymouth Voyager	?	2P4CP24G6XR465441

Shelter Care staff do not take this vehicle home. It is used for transportation of clients to court, for outings with shelter care residents and shopping for shelter care supplies.

18A

BROWN COUNTY
MENTAL HEALTH CENTER
2008 VEHICLE LIST

DEPARTMENT	VEHICLE ID NUMBER	YEAR	MAKE/MODEL	TAG NUMBER	DATE ACQUIRED	ORIGINAL VALUE	SALVAGE VALUE	LIFE
MENTAL HEALTH	1G1BL52W1SR155887	1995	CHEV CAPRICE 4-DOOR	1636	10/10/1996	6,500.00	0.00	24
MENTAL HEALTH	1GCGK24R8YR193678	2000	CHEV K2500 TRUCK	1799	4/20/2000	20,671.00	0.00	48
MENTAL HEALTH	1G1BL5478LR120116	1990	CHEV CAPRICE SEDAN	5011	3/19/1993	4,500.00	0.00	24
MENTAL HEALTH	1FAFP55U4YG112971	2000	FORD TAURUS - BLACK	5060	12/12/2001	7,090.00	0.00	48
MENTAL HEALTH	1GTHK24U93E292518	2003	GMC SIERRA TRUCK	5114	4/16/2003	18,653.00	0.00	48
MENTAL HEALTH	2B3HD46R93H534846	2003	DODGE INTREPID	5116	5/13/2003	13,020.00	0.00	48
MENTAL HEALTH	1GAHGC39R121204474	2002	CHEV EXPRESS (15 PASSENGER VAN)	5117	6/4/2003	16,925.00	0.00	48
MHC/DIETARY/JAIL	1HTSCABM11H404162	2001	INTERNATIONAL TRUCK 4700	5036	3/30/2001	49,429.00	0.00	120
HUMAN SERV/BAYVIEW	1FBJS31H6PHB50828	1993	FORD CLUB WAGON XLT VAN	5153	5/25/2004	12,800.00	0.00	24
						149,588.00		

Please verify the ID number for the 1995 Chev Caprice 4-Door (first vehicle listed) and please note if the one above is correct.

yes